

|  |
| --- |
| ***Subject: Teva’s global procurement platform – Introducing the Ariba Project***Dear Supplier,We would like to inform you about some changes we are making at Teva to improve our processes and systems within global procurement, creating more effective ways of doing business with our suppliers. Teva will use Ariba’s Solution as the technology platform to send electronic purchase orders (POs). This will provide several benefits to our suppliers and Teva. Therefore, through this letter we invite and strongly request your company to participate in this key initiative.   **What is changing*** PO willbe sent out from Teva via Ariba to your email address from ordersender-prod@ansmtp.ariba.com.
* You will receive an interactive email where you can review the details of your order, and confirm via the “process order” button.
* You will be required to register in order to confirm the order and use more functionalities:
* **If you do not have any Ariba account**, you can sign-up for a new light account (**no** **fees!**).
* In case you already have an account on the Ariba Network you can register using your preferred account:
* **Log-in with existing credentials of another “Light account”** (**no fees!**). You can use the same credentials as an existing light account to process Teva POs without any fee (for example an account used for sourcing events).
* **Log-in with existing credentials of an Ariba “full-use” account** (**fees may apply!**). Teva POs will then be counted per your chargeability threshold.
* The registration is only required the first time, afterwards login to your Ariba light account**,** For more Information click on
* <https://support.ariba.com/ariba-network-light-account>
* Attached please find the step by step process for registration to the free Light Account and for confirming a Purchase Order.

**What are the benefits?*** You will be able to setup a profile, create multiple users.
* You will be able to handle sourcing events, orders and order confirmation in one single account.
* For more benefits see also
* [https://connect.ariba.com/toolkit/contentdisplay/1,,170809,00.html](https://connect.ariba.com/toolkit/contentdisplay/1%2C%2C170809%2C00.html)?bypass=1

 <https://uex.ariba.com/le/email-light-account-unregistered> ***Next Steps***Please make sure to complete the following 2 tasks (Step 3 is optional):**Step 1:**       Please reply by email to AribaDEEnablement@tevapharm.com within **7 calendar days** after the receipt of this letter, and confirm if you should be the recipient of all Teva POs. We strongly recommend you to use a distribution list without automatic reply. **Step 2:**       Be prepared to receive your Teva POs to your email account via Ariba Network. You will have the possibility to send order confirmations via the functionality of your interactive email. More information about registration and PO confirmation process is in attached file. **Step 3: (optional, fees may apply)**                         In case you choose to register to AE, the solution will bring advantages to you:* + Possibility of publishing online catalogs with your product/service offer into the Teva procurement application
	+ On-line visibility of the status of your orders
	+ Fast and secure order receipt
	+ Significantly decrease order errors for suppliers publishing catalogs on Ariba
	+ Option to fully integrate your Ariba account with most common ERP systems
	+ Access to the world’s largest business e-commerce network so you can transact electronically with your other customers that use Ariba Network
	+ Learn more about the advantages of registration [here](http://www.ariba.com/suppliers/subscriptions-and-pricing/supplier-membership-program/pricing).

                 We at Teva are committed to work together with our suppliers to achieve improved procurement and business efficiency. Teva realizes that this new process represents a change for our suppliers and therefore, we are confident this change will be mutually beneficial for both our organizations.Sending POs via the Ariba Network will be a standard at Teva for both new and all historical suppliers. Orders in paper format will not be issued after changing to Light Account.If you do not register, please send your confirmation to requestors email mentioned in the PO, since you will not be able to confirm it through Ariba.Invoices submitting process is not connected with Ariba and did not change. We would like to continue to develop our relationship with your company, using the Ariba system, therefore we need your cooperation and willingness to accept this transformation and respond to all requested steps in a timely manner.  Best Regards,Teva DE Enablement TeamTeva Pharmaceuticals |
|  |
|  |